



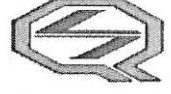
भारतीय कृत्रिम अंग निर्माण निगम (एलिम्को)

(भारत सरकार का एक "मिनीरत्न" उपक्रम)

सामाजिक न्याय एवं अधिकारिता मंत्रालय

जी०टी० रोड, कानपुर-209217

टोलफ्री - 18001805129



अनुबन्ध के आधार पर सैप सलाहाकार के पद पर नियुक्ति

भारतीय कृत्रिम अंग निर्माण निगम (एलिम्को) मुख्यालय कानपुर, सैप सलाहाकार के पद हेतु तीन वर्ष के लिये संविदा के आधार पर कार्य करने के लिए आवेदन पत्र आमंत्रित करता है। विस्तृत जानकारी के लिए आप हमारी वेबसाइट www.alimco.in पर लॉग ऑन करें। आवेदन पत्र जमा करने की अंतिम तिथि 15.04.2023

कृपया ध्यान दें इस सम्बन्ध में निगम द्वारा अलग से कोई भी सूचना नहीं दी जायेगी।

संदर्भ:एडी/कान०/एफ०टी०सी०/मैनपावर अप्रैल-2023

प्रबंधक (एडी०)



**ARTIFICIAL LIMBS MANUFACTURING CORPORATION
OF INDIA**

**A 'MINIRATNA' COMPANY
(GOVERNMENT OF INDIA UNDERTAKING)
MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT
G.T. ROAD, KANPUR- 209 217 (U.P.)
TOLL FREE NO. 18001805129**



ENGAGEMENT OF SAP CONSULTANT POSITION ON CONTRACT BASIS

Artificial Limbs Manufacturing Corporation of India (ALIMCO) invite application for engagement of **Sap Consultant** on Contract basis initially for a period of three years at ALIMCO H.Q. For further details, please log on to our website www.alimco.in. Last date for receipt of applications in the Corporation is 15.04.2023.

Kindly note that no separate communication will be sent by the Corporation in this regard.

Ref : AD/Con/FTC/Manpower April-2023

Manager (AD)

Educational Qualification and Experience

Vacancy	SAP Consultant
Qualification & Experience	<p>Category A</p> <p>a. Full time B.E./ B.Tech in Computer Science/Information Technology or equivalent.</p> <p>b. Minimum 03 years of post-qualification experience in any of the 2-3 SAP modules with proven knowledge of SAP S4 HANA.</p> <p>c. SAP Certification in any one of the following modules * PS, SD, MM, QM, FI-CO, PP, PM, HCM, FLM & BASIS will be an added advantage</p> <p style="text-align: center;">Or</p> <p>Category B</p> <p>a. Full time B.Sc. (Engg.)/CA/ICWA/MBA/MCA.</p> <p>b. Minimum 02 years of post-qualification in any of the 2-3 SAP modules with proven knowledge of SAP S4 HANA.</p> <p>c. Required SAP Certification in any one of the following modules * PS, SD, MM, QM, FI-CO, PP, PM, HCM, FLM & BASIS.</p> <ul style="list-style-type: none"> • Full form of SAP Modules is given below.
Age Limit	Maximum 40
Consolidated Remuneration (in Rs.)	Consolidated Remuneration of Rs. 50000/- per month
Place of posting	Kanpur or Anywhere in India
Nature of Job	Contractual. Tenure Initially for a period of 03 years, which may be extended on noteworthy performance.
No. of positions / vacancies	04 (PS & SD - 01, MM, QM, PP, PM -01, FI-CO-01, HCM & FLM – 01) 01(SAP- BASIS).
Category	UR-3, OBC-1 & ST-1
Nature of experience	<ul style="list-style-type: none"> • Must have completed at least one end-to-end SAP implementation in any of domains like manufacturing, civil, consultancy or any other industry. • Understanding key Business requirement, preparing AS-IS and TO-BE documents, Business Blueprints, SOPs and User Manuals. • Undertaking of Unit tests, Integration tests and system integration. • Must have knowledge of SAP S/4 HANA & SAP Fiori. • Knowledge of SAP BASIS will be an added advantage.
Jab Description	<p>Selected candidates will be responsible for:</p> <ul style="list-style-type: none"> • Provide Level 2 support to end users. • Resolve day to day technical issues arising in the SAP system. • Validate mapped business processes. • Configure new business requirements in SAP system. • Rolling out SAP system functionalities at Head Office and other locations of Corporation. • Fine tune system for performance optimization. • Porting of Legacy data. (Master Data Maintenance). • Generation of Ad-hoc Queries and Reports. • Impact Training to end users. • Prepare System Documentation.

	<p>*Full form</p> <p>PS-Project System SD-Sales & Distribution MM-Material Management QM-Quality Management FI-CO- Finance & Controlling PP- Production planning PM – Plant maintenance HCM – Human Capital Management FLM – File Level Management BASIS – Business Application Software Integrated Solution</p>
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PERIOD OF ENGAGEMENT

- The initial engagement for a person as Contractual Fixed Term Employment (FTE) engaged directly by the Corporation would be for a period of 03 years, the aforesaid requirements are purely on contract basis for a period of three years, Thereafter, the engagement would be reviewed on year to year basis as per the sole discretion of the Corporation. Engaged person shall have no claim for appointment on regular basis by virtue of being engaged on contractual basis. The incumbents are liable to be transferred / posted anywhere in India at the discretion of ALIMCO.
- The appointment of Contractual Fixed Term Employment (FTE) engaged directly by the Corporation would be on full-time basis and they would not be permitted to take up any other assignment during the period of employment.
- The appointment of Contractual Fixed Term Employment (FTE) engaged directly by the Corporation is of a temporary nature against the specific jobs. The appointment can be cancelled at any time by the corporation without assigning any reason what so ever it may.

Terms and Conditions

1. Candidates Fulfilling the Qualification and Experience Criteria may apply in the prescribed format enclosed as Annexure-II (Bio data Format) along with relevant documents.

Note:

- (i) Bio data / Application shall be send by the application from Speed Post/ Registered Dak /Courier etc. only.
- (ii) Bio data / Application in the prescribed Format (Annexure-II) with required documents shall only be considered for short listing (Annexure-II without enclosed enclosures shall be rejected).
- (iii) No email shall be sent by ALIMCO to individual for missing documents.

2. Only those who meet the prescribed eligibility criteria need to apply. If at any stage, it is found that the candidate does not meet the prescribed eligibility criteria, he/she will be disqualified. ALIMCO reserves the right to reject any application without assigning any reason.

3. Completed Applications as per format (Annexure-II) along with self-attested certificates pertaining to Educational Qualification (Incl. mark sheet certificate), Professional Qualification Experience, Date of Birth bearing 10th mark sheet/pass certificate, Caste Certificate and Post Qualification Experience should be send through Speed Post / registered Post / Courier etc. to the

Manager (Personal & Administration)
Artificial Limbs Manufacturing Corporation of India
G.T. Road, Kanpur – 209217 (U.P)

The 'Advt. No' and the "Post Applied For" should be mentioned on the envelope so as to reach on or before the closing date i.e. 15.03.2023 Applications not in prescribed format or without supporting documents for Age, Qualification and Experience etc or sent through any other modes viz, email, fax and by hand etc. shall be summarily rejected / not acceptable.

4. Physically fit and mentally agile candidates above age criteria and above said post as on 15.03.2023 having adequate experience will be considered. NO TA/DA will be paid for attending the interview.

5. During the validity of the Contract of engagement, while on duty, engaged person shall (i) observe the punctuality & discipline (ii) attend Office on all working days and if necessary on holidays. If required, he/she will have to work even beyond normal office hours.

6. On the top of the envelope, the candidate must write the relevant designation as per example shown under:

For Example: If a candidate is sending application for designation, SAP CONSULTANT – PS &SD, the Post applied for should be:

"Application for SAP CONSULTANT – PS & SD"

Please ensure that Application sent should be filled only in Prescribed format as per "Annexure – II" (to be downloaded from ALIMCO website only) along with all supporting documents mentioned in the advertisement published on the website. Application received at our end not in conformity to website advt. will not be considered.

7. ALIMCO shall not be responsible for any loss of Speed Post/ Registered Post / Courier etc. No request in this regard will be entertained.

8. Short listed candidates will be informed about the Date & Time of the interview through email/ Speed Post / registered Post / courier etc. mentioned in the CV. Interviews will be held through either physical presence of online mode i.e. through video conferencing or any such virtual mode which will be specified in the interview call letter.

9. Screening and selection will be based on the details provided in the application form received in Posted documents, hence it is necessary that only, accurate, full and correct information is furnished by the applications. Furnishing of wrong/false information will be a disqualification and ALIMCO will NOT be responsible for disqualification as a consequence of furnishing of such wrong/ false information.

10. The email address specified in the Bio data/application (Annexure-II) should be valid/ functional for at least 24 months from the date of the submission of application. Kindly ensure that your email is valid and operational. Shortlisted candidates will be called for interviews. The email at stated should not be in junk/spam list.

11. Depending upon the requirement, ALIMCO reserves the right to cancel/curtail/ increase the no. of vacancies without any further notice and without assigning any reason thereof.

12. If the engaged person does not attend office on any working day, the remuneration would be worked out by applying the following formula:

Number of working days on which office has been attended X Monthly Remuneration

Number of working days in the month

The engaged person will have no right to claim any additional benefit/ compensation/ absorption/ regularization of services in the corporation during or after the period of engagement under any provision.

13. Computer proficiency is essential. Company reserves the right to relax the above conditions in exceptional cases. Prescribed Educational Qualifications & No. of year of experience are the minimum qualifying criteria. Mere Possession of the same does not entitle candidates for interview. ALIMCO also reserves the right to reject any candidature without assigning any reason whatsoever ALIMCO's decision in this respect is final.

14. The number of vacancies can vary and will solely dependent on corporation requirements.

i. Management reserves right to cancel/restrict/modify and alter selection/recruitment process at any stage without issuing any notice/Extension or assigning any reason whatsoever.

ii. Candidates should be of sound health and have to provide Medical Fitness Certificate in this respect from Government Hospital/Company Nominated Hospital shall be submitted at the time of joining.

iii. For Outstation assignments other than place of posting, Travel, lodging and daily allowances shall be as per company rules.

15. The Contractual Fixed Term Employment(FTE) Engagement shall not be entitled to any allowance such as dearness allowance, Residential Telephone, Transport Facility, Residential Accommodation, Personal Staff, CGHS, and Medical Reimbursement etc.

16. Contractual Fixed Term Employment(FTE) shall be eligible for 12 days leave in a calendar year on pro-rata basis. Therefore, a contractual Engage shall not draw any remuneration in case of his/her absence beyond 12 days in a year (Calculated on pro-rata basis). Also un-availed leave in a calendar year cannot be carried forward to next calendar year. The Corporation would be free to terminate the services in case of absence of Fixed Term Engage (FTE) a consultant by more than 15 days beyond the entitled leave in a calendar year.

17. No TA/DA shall be admissible for attending Interview & joining the assignment or on its completion. However, Contractual Fixed Term Employment(FTE) Engage engagement shall be allowed TA/DA for their travel inside the country in connection with the official work as mentioned in their categories.

18. Contractual Fixed Term Employment(FTE) may follow the normal working hours as prescribed (i. e from 9:00 AM to 5:30 PM). However, as per the exigency one has to sit late to complete time bound work.

19. The income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the department will issue TDS certificate/s. Service tax, as applicable shall be payable extra, at the prevalent rates.

20. The Corporation has reserves the right to terminate the contract, by giving fifteen days' notice to the Contractual Fixed Term Employment(FTE). Termination shall be effected by written notice served on the contractual Engage address and shall take effect in 15 days of delivery of such notice or in lieu of notice pay. The termination will be without prejudice to either party's rights accrued before termination.

APPLICATION FORM

Annexure-I



Application for the post of _____

Category Applied for _____

Name of Applicant	
Father/Husband's Name	
Date of Birth	
Age as on 01.10.2021	
Nationality	
Gender	
Mobile No.& E-mail Address(mandatory)	
Address for Correspondence	
Permanent Address	
Details of Educational Qualification(s) (Enclose Copy)	
Total year of Experience	
Details of experience to be attached in the proforma given in Annexure-II	
Any other relevant information (use a separate sheet, if necessary)	

DECLARATION

I do hereby declare that the particulars furnished by me in this form are true to the best of my knowledge and belief. In case they are found false, my candidature shall be liable for rejection.

Date:

Place:

Signature of the Candidate.....

Full Name of the applicant.....

Details of experience

Period (starting from the latest)	Post held and the names of the office/ organization	Pay scale/Salary drawn	Description of duties performed

Note: -

Documents to be submitted along with the Application Form: -

- (i) Xerox copy of HSC/10TH STD. certificate & Mark sheet.
- (ii) Xerox copy qualifying certificate with mark sheet for the post applied for
- (iii) Proof of Experience certificates.
- (iv) Community Certificate.
- (v) For OBC(NCL), Latest Certificate not older than 6 months old.