



**ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA**  
**(A GOVERNMENT OF INDIA UNDERTAKING 'MINIRATNA' COMPANY)**  
**G.T. ROAD, KANPUR- 209 217 (U.P.)**



Artificial Limbs Manufacturing Corporation of India (ALIMCO), a PSU under Ministry of Social Justice and Empowerment, invites applications for filling up the following positions at ALIMCO HQ at Kanpur, its Regional Marketing Centre & Auxiliary Production Centre.

S. No	Post Code	Post	Grade	Pay Scale	Upper age limit as on 1 <sup>st</sup> Oct 2015	Category	No. of Vacancy	P.Q. Exp. (Yrs.)	Initial Place of Posting
1	HR/01	Electroplator	Grp. 'B'	7010-15600	30	SC	1	2	Anywhere in India
2	HR/02	Plant Operator (Boiler-1 & DG-Set-1)	Grp. 'B'	7010-15600	30	1 UR 1 OBC	2	2	Anywhere in India
3	HR/03	Fitter	Grp. 'B'	7010-15600	30	SC	4	2	Anywhere in India
4	HR/04	Turner	Grp. 'B'	7010-15600	30	UR	2	2	Anywhere in India
5	HR/05	Assembler	Grp. 'B'	7010-15600	30	1 SC 1 UR	2	2	Anywhere in India
6	HR/06	Press Operator	Grp. 'B'	7010-15600	30	OBC	1	2	Anywhere in India
7	HR/07	Electrician	Grp. 'B'	7010-15600	30	1 OBC 1 UR	2	2	Anywhere in India
8	HR/08	Millwright	Grp. 'B'	7010-15600	30	UR	1	2	Anywhere in India
9	HR/09	Machinist	Grp. 'B'	7010-15600	30	2 SC 1 UR	3	2	Anywhere in India
10	HR/10	Junior Storekeeper	Grp. 'C'	7300-16300	32	OBC	1	4	Anywhere in India
11	HR/11	Tool & Die Maker	Grp. 'C'	7300-16300	32	UR	1	5	Anywhere in India
12	HR/12	P&O Technician	Grp. 'D'	7700-17100	34	SC	1	6	Anywhere in India

For detailed information regarding, eligibility and other requirements, interested candidates may visit ALIMCO website [www.alimco.in](http://www.alimco.in). The eligible candidates may forward their applications in the prescribed proforma to Sr. Manager (P&A) ALIMCO G.T.ROAD KANPUR-209217 (U.P). The last date of receipt of application in the Corporation is 7<sup>th</sup> Dec, 2015. You shall keep in touch with our website for further information in the matter in future. Kindly note that no separate communication will be sent by the Corporation in this regard.

AD 3F 01/Sept. 2015

## QUALIFICATION, EXPERIENCE AND JOB SPECIFICATION

<u>S. No</u>	<u>Post Code</u>	<b>HR/01</b>
01	<u>Post</u>	ELECTROPLATER
02	<u>Qualification:</u>	Certificate from a recognized ITI in ELECTROPLATER Trade.
03	<u>Experience:</u>	02 Yrs in same trade.
04	<u>Desirable</u>	<ol style="list-style-type: none"> <li>1. Making wiring diagrams of circuits for electro-cleaning, electro stripping and electro deposition including methods of wiring to obtain reverse current conditions.</li> <li>2. Working in Electro deposition plant including rectifiers, motors generators, accumulators, switch boards and vats etc.</li> </ol>
05	<u>Preferred</u>	Preference will be given to those :- <ol style="list-style-type: none"> <li>1. Candidates having higher education and NCVT/SCVT Certificate.</li> <li>2. Carrying out shop tests for nickel, chromium and copper solutions</li> <li>3. Carrying out anodizing and other types of metal deposition on various metals.</li> </ol>

<u>S. No</u>	<u>Post Code</u>	<b>HR/02</b>
01	<u>Post</u>	Plant Operator (Boiler & DG-Set)
02	<u>Qualification:</u>	<b>For Boiler :-</b> Certificate from a recognized ITI in Diesel Mechanic. <b>For DG-Set :-</b> Certificate from a recognized ITI in Diesel Mechanic.
03	<u>Experience:</u>	<b>For Boiler :-</b> 2 Yrs experience in same trade. <b>For DG-Set :-</b> 2 Yrs experience in same trade.
04	<u>Desirable</u>	<b>For Boiler :-</b> Full knowledge of operator and maintenance of Boiler House, DG Set , pump house Compressed Air Plant and switch gear installed with sub-station panel. <b>For DG-Set :-</b> Full knowledge of operator and maintenance of Boiler House, DG Set , pump house Compressed Air Plant and switch gear installed with sub-station panel .
05	<u>Preferred</u>	<b>For Boiler :-</b> <ol style="list-style-type: none"> <li>1. Candidates having NCVT/SCVT certificate, higher qualification &amp; experience in the relevant field of manufacturing industries.</li> <li>2. Should have a recognized certificate of competency for the boiler attend from recognized instituted</li> </ol> <b>For DG-Set :-</b> <ol style="list-style-type: none"> <li>1. Candidates having NCVT/SCVT certificate, higher qualification &amp; experience in the relevant field of manufacturing industries.</li> <li>2. Should have a recognized certificate of competency for Compressed Air Plant Operation &amp; DG Set Operation.</li> </ol>

<u>S. No</u>	<u>Post Code</u>	<b>HR/03</b>
01	<u>Post</u>	Fitter
02	<u>Qualification:</u>	Certificate from a recognized ITI in Fitter trade.
03	<u>Experience:</u>	02 Yrs in same trade.
04	<u>Desirable</u>	<ol style="list-style-type: none"> <li>1. Proficiency in Assembly and matching components by machine / hand tools.</li> <li>2. Assembling products having intricate components &amp; Hydraulic &amp; pneumatic joints.</li> </ol>
05	<u>Preferred</u>	<ol style="list-style-type: none"> <li>1. Candidates having NCVT/SCVT certificate will be preferred.</li> <li>2. Higher Qualification and Experience in the relevant field of manufacturing industry will be preferred.</li> </ol>

<b>S. No</b>	<b>Post Code</b>	<b>HR/04</b>
01	<b>Post</b>	Turner
02	<b>Qualification:</b>	Certificate from a recognized ITI in Turner trade.
03	<b>Experience:</b>	02 Yrs in same trade
04	<b>Desirable</b>	Setting and operating similar machines like capstan, traub and turret lathes etc.
05	<b>Preferred</b>	1. Candidates having higher education and NCVT/SCVT Certificate. 2. Experience of Operation of CNC Turning Centre/Traub.

<b>S. No</b>	<b>Post Code</b>	<b>HR/05</b>
01	<b>Post</b>	Assembler
02	<b>Qualification:</b>	Certificate from a recognized ITI in Fitter trade.
03	<b>Experience:</b>	02 Yrs in same trade.
04	<b>Desirable</b>	1. Proficiency in Assembly and matching components by machine / hand tools. 2. Assembling products having intricate components & Hydraulic & pneumatic joints.
05	<b>Preferred</b>	Candidates having NCVT/SCVT Certificate, Higher Qualification and Experience in the relevant field of manufacturing industry will be preferred.

<b>S. No</b>	<b>Post Code</b>	<b>HR/06</b>
01	<b>Post</b>	Press Operator
02	<b>Qualification:</b>	Certificate from a recognized ITI in Press Operator trade.
03	<b>Experience:</b>	02 Yrs in same trade
04	<b>Desirable</b>	Heat Treatment of material and cutting tools.
05	<b>Preferred</b>	1. Candidates having higher education and NCVT/SCVT Certificate. 2. Operating various types of presses including trimming press and press tools.

<b>S. No</b>	<b>Post Code</b>	<b>HR/07</b>
01	<b>Post</b>	Electrician
02	<b>Qualification:</b>	Certificate from a recognized ITI in ELECTRICAL Trade.
03	<b>Experience:</b>	02 Yrs
04	<b>Desirable</b>	Operation and maintenance of HT/LT power distribution system in the plant.
05	<b>Preferred</b>	1. Candidates having NCVT/SCVT certificate, higher qualification & experience in the relevant field of manufacturing industries. 2. Should possess electrical supervisors license for working on HT and LT from relevant authorities.

<b>S. No</b>	<b>Post Code</b>	<b>HR/08</b>
01	<b>Post</b>	Mill Wright
02	<b>Qualification:</b>	Certificate from a recognized ITI in Mill-Wright/Fitter trade.
03	<b>Experience:</b>	02 Yrs
04	<b>Desirable</b>	Knowledge & experience of various machine and plant repairing in manufacturing industry.
05	<b>Preferred</b>	1. Candidates having NCVT/SCVT certificate, higher qualification & experience in the relevant field of manufacturing industries. 2. Conversant with the norms of preventive maintenance of machines and equipments.

<b>S. No</b>	<b>Post Code</b>	<b>HR/09</b>
01	<b>Post</b>	Machinist
02	<b>Qualification:</b>	Certificate from a recognized ITI in Machinist trade.
03	<b>Experience:</b>	02 yrs in same trade.
04	<b>Desirable</b>	Must have thorough knowledge and experience of:- 1. Reading and working independently from engineering dimensional drawing. 2. Limits, fits and tolerances. 3. Shop mathematics. 4. Grinding of milling cutters & other tools. 5. Knowledge of operation of CNC Machines.
05	<b>Preferred</b>	1. Candidates having NCVT/SCVT Certificate. 2. Having higher education and Operating sophisticated machines like Copy Milling Machine, Cylindrical & Surface Grinding Machine, CNC Milling Work Centre, Centreless Grinding Machines, etc. 3. Deciding the suitable machine for a particular operation.

<b>S. No</b>	<b>Post Code</b>	<b>HR/10</b>
01	<b>Post</b>	Junior Storekeeper
02	<b>Qualification:</b>	03 yrs Diploma in Mech. Engg. /Graduate with minimum 60% marks from a recognized institute/ University
03	<b>Experience:</b>	04 yrs in Store functions
04	<b>Desirable</b>	Capacity to Handle Correspondences
05	<b>Preferred</b>	Candidates having additional qualification as Engg./Management will be preferred

<b>S. No</b>	<b>Post Code</b>	<b>HR/11</b>
01	<b>Post</b>	Tool & Die Maker
02	<b>Qualification:</b>	Certificate from a recognized ITI in Tool & Die Maker trade.
03	<b>Experience:</b>	05 Yrs in same trade
04	<b>Desirable</b>	N/A
05	<b>Preferred</b>	Preference will be given to those having knowledge of :- 1. Design principles of press tools, jigs, fixtures gauges, work holding device etc. 2. Independently holding trial runs on new tooling's. 3. Identifying and rectification of defects in various types of tools.

<b>S. No</b>	<b>Post Code</b>	<b>HR/12</b>
01	<b>Post</b>	P&O Technician
02	<b>Qualification:</b>	Candidates having Diploma in P&O and registered with RCI
03	<b>Experience:</b>	06 Yrs in relevant trade of P&O
04	<b>Desirable</b>	Working knowledge of Computer
05	<b>Preferred</b>	P&O Degree Experience in implementation of Govt. Scheme for disabled persons.

**SELECTION PROCESS:**

Written/Trade test followed by Interview.

**RELAXATION FOR SC/ST/PWD/OBC CANDIDATES:**

Age relaxation for SC/ST/OBC (NCL)/ Persons with Disabilities (PwD's) will be as per Government guidelines.

**GENERAL CONDITIONS:**

1. The candidate should not have exceeded the age limit as on 1st Oct 2015. The upper age limit indicated is for general category of candidates.
2. The candidates having minimum adequate experience in multi-unit Public Sector Undertaking/Large Manufacturing Organization of repute, will be preferred.
3. Persons working under Central/State Govt./Public Sector Undertaking should submit their application through proper channel. While forwarding the application it may be verified and certified by the controlling authority that the particulars furnished are correct and that no disciplinary / vigilance case is pending or contemplated against the candidate. Integrity certificate and a statement of major / minor penalty imposed if any in past may also be sent along with all documents. The candidate may, however, send one advance copy of the application along with requisite enclosures and may produce **NO OBJECTION CERTIFICATE** at the time of interview, from their Employer.
4. The candidates applying should ensure that they fulfill all eligibility conditions.
5. In case it is detected at any stage that a candidate does not fulfill the eligibility criteria, his / her candidature shall be rejected / cancelled without assigning any reason, thereof. Similarly, even after joining, if it is found that he/she has furnished any incorrect information or suppressed any material information, his/her services shall be summarily terminated.
6. The decision of the ALIMCO as to the eligibility or otherwise of a candidate for admission to the written / trade test / Interview shall be final.
7. The Management reserves the right to call suitable/short-listed candidates for test/interview.
8. Though place of posting will be as indicated in this advertisement, the candidates are transferable anywhere in India.
9. The management reserves the right to consider candidates for lower posts / grade or not fill up any of the posts if no candidate is found suitable.
10. Management reserves the right to raise the minimum eligibility standards or relax age / qualification /experience or any other criteria in otherwise exceptionally suitable cases and may consider for higher start.
11. Management reserves the right to cancel candidature of any candidate / or cancel recruitment process any aforesaid post without assigning any reason. Merely meeting the above qualifications and experience shall not entitle a candidate to be called for written / trade test / Interview.
12. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Kanpur and courts / tribunals / forums at Kanpur only shall have sole and exclusive jurisdiction to try any such cause /dispute.
13. Candidates belonging to OBC category but not covered under 'Non-creamy layer' should indicate their category as 'General'.
14. No TA will be admissible for written/Trade Test. The candidates called for the Interview will be reimbursed sleeper class return rail / bus fare by shortest route as per the rules of the Corporation.
15. Candidates should carefully fill up all details in the application form especially the Category (SC/ST/OBC/PH) for which required documentary proof need to be attached with the application. If later found that such a statement is false, the candidate will be liable for suitable action including termination and prosecution.

16. Appointment to the post will be subject to being found medically fit by the Chief Medical Officer as per the prescribed Health Standards.
17. Management may consider appointments on deputation basis if eligible candidates are found suitable. However, the deputation period in respect of employee appointed on deputation from Central/State Govt. Deptt. or PSUs shall be for a period of three years.
18. In addition to basic pay the selected candidate would be entitled for DA, HRA, perks and other benefits like PF contribution of 12%, hospitalization facilities Pension Scheme and Post Retirement Medical Scheme under Medical Rules, Gratuity, earned leave and casual leave as per the rules of the Corporation.
19. Depending upon the place of posting the candidates with knowledge of local regional languages would be preferred. Refund of application fee in case management decides to cancel the process of recruitment of any post for any reason.
20. ALIMCO would not be responsible for any postal delay/loss in transit in submission of documents within specified time.
21. No age & percentage bar for Departmental candidates. **Departmental candidates are those who are on the regular rolls of the Corporation.**
22. The Corporation reserves the right for maintain panel to fill up the future vacancies.
23. The management also reserve the right to restrict the number of applicant for written test / interview depending upon the level of response for each post.
24. Only Indian National need apply.

#### **HOW TO APPLY :**

1. Candidates must apply in the Common Application Format devised by ALIMCO.
2. Candidates should ensure that they have filled the Application Format complete in all respects legibly.
3. Applications in the prescribed format along with attested copies of testimonials in support of Age, Caste, Educational Qualifications, Experience etc., and non refundable Demand Draft of Rs. 250/- (SC / ST and PH exempted) drawn in favour of ALIMCO, payable at Kanpur, may be sent only by Post/courier to the Sr. Manager (Personnel & Administration), ALIMCO, Naramau, G. T. Road, Kanpur-209 217. The 'Advt. No.' 'Category' and the 'Post Applied For' should be mentioned on the envelope so as to reach on or before the closing date i.e. **7<sup>th</sup> Dec, 2015**. Incomplete applications are liable to be summarily rejected. Applications not in prescribed format or without supporting documents for Age, Qualification, Experience, Caste (if applicable) etc or sent through any other modes viz email, fax by hand etc. shall be summarily rejected.
4. Candidate should clearly note that the ALIMCO will in no case be responsible for rejection of application on account of application being incomplete, non-receipt of application or any delay in receipt thereof on any account whatsoever. Application received after the prescribed closing date will not be entertained under any circumstances and all such applications will be summarily rejected. The applicants should therefore, ensure that their applications reach ALIMCO Office on or before the prescribed closing date.

#### **Documents to be enclosed:**

1. SSLC/HSC Certificate/Mark Sheet copy (in support of date of birth)
2. Copies of Educational Certificates (Degree, PG Degree and Doctorate).
3. Latest copy of Pay Slip
4. Copies of proof of experience.
5. Demand Draft.
6. Copy of Caste Certificate – SC/ST/OBC (in case of OBC a self undertaking on non-creamy layer status).
7. Copy of Certificate of disability in case of Physically Handicapped.



(D) ACADEMIC PERFORMANCE :

1. Basic Qualifications :

Exam Passed	Institution/ University/ Board	Branch of Specilization	Duration of Study	Month & Year of Passig MM/YYYY	Aggregate % of Marks	Full Time/ Part Time/ Correspondence

2. Professional Qualification (Please mention qualification which makes you eligible) :

Exam Passed	Institution/ University/ Board	Branch of Specilization	Duration of Study	Month & Year of Passig MM/YYYY	Aggregate % of Marks	Full Time/ Part Time/ Correspondence

3. Additional Qualification, if Any:


(E) DETAILS OF EXPERIENCE (If required, please attach separate sheet)

Name of the Organization	Designation	Scale of Pay	Duration		Nature of Duties	Reason for leaving
			From MM,YYYY	To MM,YYYY		

Post Qualification Experience : Year  Months

(F) DETAILS OF DEMAND DRAFT :

Demand Draft No.	Dated	Name of the Bank	Amount

(G) WHETHER DEPARTMENTAL CANDIDATE : Yes/No



**Declaration:**

I affirm that the information given in this application is true and correct to the best my knowledge and belief. I further undertake that if at any stage it is discovered that an attempt has been made by me willfully to conceal or misrepresent the facts, my candidature/appointment shall be summarily rejected or terminated without any notice.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Applicant

**Please Enclose:**

1. Proof of SC/ST/OBC/PH Certificate (If applicable).
2. Demand Draft of Rs 250/- in favour of ALIMCO, payable at Kanpur, (SC/ST/PH Exempted).
3. Certificates in support of age, education qualifications, experience etc.
4. Please write Advertisement No., Category and post applied for on the top of the envelope.

**LAST DATE FOR RECEIPT OF APPLICATIONS : 7th Dec, 2015.**